

The Peregrine Master Association, Inc.

Board of Directors Meeting Minutes
Location: 2670 Parish View, Padre Pio Building
November 15, 2018

Mr. Bird called the Board of Directors meeting to order at 6:44 PM. The following members were present:

	Andrew Bird	President
	Dane Juarez	Vice President
	Jim Richards	Secretary
	Jim Medley	Treasurer
	Michelle McArthur	Director at Large
	Kim Sannes	Director at Large
	Derek Patterson	Z&R Property Management
Excused Absence:	Rich Poturalski	Director at Large
	Kristie McKitterick	Balanced Bookkeeping

Owner's Forum:

Prior to the regular Board meeting, residents participated in an owner's forum regarding the City's new crosswalk and 3-way stop signs at the intersection of W. Woodmen Road and Orchard Valley Road. Speakers from the local communities of La Bellezza, The Sanctuary and The Village at Peregrine, which surround the junction, offered their support along with others in the meeting. Other Peregrine residents raised their objections to both the PMA not first consulting the community regarding safety issues at the intersection and the lobbying effort to request a crosswalk from the City. Councilman Don Knight was also in attendance and took questions from the floor. The Board agreed to review the process for lobbying the City on any major project/program and respond to the Peregrine community in a timely manner.

President's Report:

Mr. Bird provided updates on the Sub-Association's efforts to change their trash provider to Bestway. Mitigating issues with current contracts will preclude a group conversion during the Bestway contract renewal.

Due to Mr. Ed Naughton's impending job transfer, the proposed community swimming pool project will lose his sponsorship and any further progress is doubtful at this time.

The Board is planning a new "Cinema in the Park" event for next summer.

Work continues on a video to market the "value" of living in Peregrine. The final product is expected to be used by local realtors.

In response to an offer of assistance from Mr. Jeremy Taylor of the Colorado Springs Fire Department, the Association is investigating future wildfire mitigation and trail repair projects.

Mr. Jim Klever will be stepping down from his "Friends of Peregrine" leadership position. He will be greatly missed by the entire outdoor community.

Secretary's Report:

Mr. Richards announced there was one action taken without a meeting. It was an email vote to approve the October Board meeting minutes. The action passed unanimously in favor.

Treasurer's Report:

Mr. Medley reviewed the financial balance sheets for September and October. Total assets for October were \$536,083.39, to include reserves of \$341,243.87, 63.7% of the total assets. It was noted Total Reserves have been diminishing in conjunction with expenses incurred for rejuvenation projects within Peregrine. The Income Budget Performance Statement was reviewed, noting water expenses for October were less than anticipated. Of note in the Expense Exceptions/Variances Report was the expense of stormwater fees for August and September, \$367.80. The Alpine Glen Balance Sheet proved to be in good health.

Drafts documents for the 2019 Master budget, the 2019 Angelstone Street and the 2019 Alpine Glen budgets were reviewed and discussed.

A lengthy discussion ensued as to how the Board determined operational requirements and Reserve expense projects looking into the future. There was continued discussion on Reserve funding and what assets are repaired, replaced or may be installed as new. The final draft of the 2019 Master budget included a proposed yearly increase of \$40/home to balance out Reserve spending. The \$40/year increase nets \$38,768.00 for the year. The floor was opened for questions and answers. Following the discussion, a motion was made to approve and adopt the 2019 Master budget which carried 7-0.

After review and discussion concerning the 2019 Alpine Glen budget, a motion was made to approve and adopt the budget which carried 7-0.

After review and discussion concerning the 2019 Angelstone Street budget, a motion was made to approve and adopt the budget which carried 7-0.

The Aged Receivables Report was reviewed, noting only one account past due.

Committee Reports:

Mr. Flanagan presented the Alpine Glen Committee Report announcing the upcoming committee election (Attachment #1). A motion was made to authorize the release of the announcement via "email blast" which carried 7-0.

Mr. Juarez presented the Covenant Compliance Committee Report (Attachment #2). Included in the discussion was a review of the Updated Policy Scope of Services for Z&R.

Mr. Richards presented the Landscaping Committee Report (Attachment #3). The 2019 Landscape Maintenance Contract was ready for signature and an updated version of the 2019 Snow Removal Contract was pending review. The list of recommended landscape and infrastructure rejuvenation projects was discussed.

Mr. Bird presented the Safety and Security Committee Report on Mr. Poturalski's behalf (Attachment #4). Work continues to finalize the Advantage Security Contract. It was noted private patrols will be increase to 5 days a week for 2019.

Mrs. McArthur presented information on the upcoming Peregrine Turkey Trot and the Children's Holiday Party. The Turkey Trot will take place on 22 November at 8:30 A.M. Walkers and runners will meet up at the Woodmen-Roberts School Park. The Holiday Party will be held on December 15th from 2:00 to 4:00 P.M. in the Community Room at Fire Station 18.

Manager's Report: Presented by Mr. Patterson.

The monthly Activity Spreadsheet was updated to reflect more information. The report includes owner concerns, hearing status, possible hearings, open ARC requests or concerns, ARC approval requests, need more time requests, 1st and 2nd inspection notices and status, 2019 watch list items and extra duty/private security patrol schedules.

The October monthly Landscape Maintenance Services Report was reviewed with no notable exceptions.

The Water Usage spreadsheet was reviewed, noting a year-end water expense of \$62,955.78 in comparison to the budget of \$64,950.00. Many owners present supported the need to continue to reduce irrigated turf areas by installing more rock and xeric plants. 3 months of CSU Stormwater Enterprise Fee billings were all the same, setting an expectation for the same trend in 2019.

The 2018 Initiatives and Prioritization List was reviewed with an announced intention of updating the list for 2019.

Old / New Business:

A resident submitted a request for a rule variance to allow for installation of a storage shed adjacent to his home's rear deck and to install a larger shed (13 sf larger) than what is allowed. Mr. Juarez discussed his meeting with the resident and numerous photographs were reviewed to show the requirement for the variance. After discussion, a motion was made to approve the variances, variance 1: allow the larger, 49sf shed and variance 2: require screening/shielding shrubs/trees be planted in the spring to obscure view of the shed from the street. The motion carried 7-0.

The N2 contract was renewed for the Peregrine Life magazine with an email addendum dated 10-5-18 from Mr. Matia.

Mr. Medley discussed potential creation of a Peregrine "Friends Group" of volunteers to help with numerous projects in the community. He also shared information concerning necessary insurance should the group be formed. The plan would be to initiate the program in the spring of 2019.

Mrs. Sannes provided updates on the new website planned for implementation in December.

A Hearing was called for 2575 Edenderry Drive with the consideration of an initial \$100.00 fine, possible daily fines and other enforcement actions for failing to keep the garage door closed. The owner did not respond and was not present. Discussion followed. It was agreed to place the initial fine in abeyance until 12-31-18, if any new violations are observed during that time the initial fine will be imposed plus a second \$100 fine. If no further violations are observed, no fine will be imposed. The motion carried 7-0.

A Hearing was called for 2555 Dunfries Court with the consideration of an initial \$100.00 fine, possible daily fines and other enforcement actions for failing to remove two dead Aspen trees. The owner was not present but did respond stating the trees would be removed by December 31, 2018. Discussion followed. It was agreed to place the initial fine in abeyance and provide a new 12-31-18 compliance date. If the matter is corrected, no fine will be imposed and if not, the initial fine will be imposed plus a new \$100/day fine will begin and will continue until such time compliance is met. The motion carried 7.0.

A Hearing was called for 1810 Starstone Court with the consideration of an initial \$100.00 fine, possible daily fines and other enforcement actions for failing to replace and paint the garage door and make repairs and paint the entire home.

The owner's representative did respond, a new door will be installed next week but due to weather the painting will have to wait until the spring. Discussion followed. It was agreed to place the initial fine in abeyance until April 2018 (or weather permitting of 40 degrees or above). If the matter is corrected, no fine will be imposed and if not, the initial fine will be imposed plus a new \$100/day fine will begin and will continue until such time compliance is met. The motion carried 7.0.

A Hearing was called for 2295 Angelbluff Court with the consideration of an initial \$100.00 fine, possible daily fines and other enforcement actions for failing to remove one dead Aspen tree. The owner was not present and did not respond. Discussion followed. It was agreed to impose the initial fine and provide a new 2-week compliance date. If the matter is corrected, no new fines will be imposed and if not, a new \$100/day fine will begin and will continue until such time compliance is met. The motion carried 7.0.

A Hearing was called for 8010 Applestone Trail with the consideration of an initial \$100.00 fine, possible daily fines and other enforcement actions for failing to correct numerous landscaping violations and to replace sections of the driveway. The owner was not present and did not respond. Discussion followed. It was agreed to impose the initial fine and provide a 2-week compliance date for the landscaping items. The driveway will be placed on the 2019 Watch List to be completed in the spring. If the landscaping issues are corrected, no daily fines will be imposed and if not, a new \$100/day fine will begin and will continue until such time compliance is met. The motion carried 7.0.

A Hearing was called for 8175 Spire Court with the consideration of an initial \$100.00 fine, possible daily fines and other enforcement actions for failing to correct numerous violations (dead plant material, holiday lighting in a tree, weeds, landscaping debris, failure to mow the native area and turf grass missing "exposed dirt" in the front yard). The owner's representative responded but no corrective actions were completed by the compliance date. Discussion followed. It was agreed to impose the initial fine and provide a 2-week compliance date for all items. If the matter is corrected, no new fines will be imposed and if not, a new \$100/day fine will begin and will continue until such time compliance is met. The motion carried 7.0.

There being no further business, the meeting was adjourned at 9:46 PM.

Jim Richards
Secretary



Alpine Glen Neighborhood Email Blast

November 15, 2018

BY AND FOR
RESIDENTS OF
ALPINE GLEN

Alpine Glen Committee Upcoming Election

The ***Alpine Glen Committee (AGC)*** was self-appointed in June 2018. Now that the Committee formally is up and running and engaged with the Peregrine Master Board of Directors (BOD), we believe we should select our leadership based on a formal election process conducted with the residents of our community.

The Committee positions currently consist of a Chairman, Secretary, and three Committee Members relative to its scope and responsibilities described herein. He/She develops action plans and activities, assigns resources and tracks actions to completion.

Position: Secretary (one position)

Term: One Year

Estimated Time Commitment: 20-25 hours/month

Position Description: He/She maintains all records of AGC meetings; maintains/updates resident roster information; keeps attendance records and record the proceedings of all meetings, maintain adequate records of the AGC activities, and conduct such official correspondence as shall be required. He/She maintains the AGC collaborative online workspace site and drafts the AGC quarterly newsletter. The Secretary acts as the AGC Chairman in that individual's absence; other duties as required.

Position: Budget Lead (one position)

Term: One Year

Estimated Time Commitment: 15-20 hours/month

Position Description: He/She leads the development of current and future AGC budgets; maintains all budget and accounting records of the AGC; validates invoices for work completion prior to recommending payment; other duties as required.

Position: Committee Member (three positions)

Term: One Year

Estimated Time Commitment: 10-15 hours/month

Position Description: Representatives who assist the Chairman, Secretary and Budget Lead in their duties. They also lead specific actions and projects impacting and supporting Alpine Glen. We propose to keep the existing structure but add a Budget Lead since, in 2019, the Committee will manage and administer the annual Alpine Glen dues.

Listed below is a position description, term and expected time commitment. We are soliciting Alpine Glen resident interest during the period November 15-30, 2018. Residents should fill out the short interest sheet and return it to the Committee NLT 1PM, November 30, 2018.

Based on received interest sheets, the Committee will conduct electronic voting during the period December 7- 21, 2018. A report of the new Committee membership will be provided to all residents by December 28, 2018. The new Committee members will begin transition from the old Committee members on January 1, 2019 and formally start position duties at the time of the Peregrine Annual Meeting.

Position: Committee Chairman (one position)

Term: One Year

Estimated Time Commitment: 25-30 hours/month

Position Description: The Chairman leads the AGC team, providing a single point of contact and liaison to the PMA board. He/She Interfaces with various supporting PMA activities (i.e. safety and security, Block captain program, etc.) The Chairman facilitates multiple channels of communication which may include the PMA website (peregrinehoa.com), Peregrine Life magazine, email, various community forums, and others as appropriate. The Chairman shall report to the PMA BOD and serve as the primary contact for matters affecting Alpine Glen. The Chairman shall update the Board quarterly on the Committee's activities, progress and status rms as Committee Members.

The Alpine Glen Committee (AGC) is a subset working group of the Peregrine Master Association (PMA) operating under the auspices of the PMA Board of Directors (BOD). It was established in June 2018, and a charter developed, to provide formal and organized input from Alpine Glen residents to the PMA BOD.

Attachment 2

**Covenant Compliance Committee
Minutes 10/30/2018**

Members in Attendance: Dane Juarez, Cindy Lau, Steve Garcia, Beth Harrison

1. The edits and comments from the Board regarding the Z&R scope of services policy were reviewed. After discussion the committee agreed to the changes in the attached version which will be submitted to the Board for approval.
2. All members agreed to review a section of the Rules and Regulations to determine what edits are necessary to make them clearer. This project will start in 2019. The chair will ask members of the Board to assist in the effort.
3. Cindy Lau mentioned that the occupant of either 3125 or 3225 W. Woodman (last name Decker) has been doing extensive work on property that has included using a small bobcat tractor. Dane Juarez will check with Derek to determine if the work has been approved.
4. Members discussed the pros and cons of putting a sign in yard of approved ARC projects. Some of the items discussed were:
 - a. Cost of the signs?
 - b. Who puts up and removes the sign?
 - c. Must get owners approval
 - d. What projects would warrant a sign?
 - e. Signs will reminder others that ARC approval is needed for outside projects.
5. There was little enthusiasm for “neighborhood of the month” idea.
6. The next meeting will be in February 2019

Dane Juarez
Chair – PMA HOA Covenant Compliance Committee
Vice President

Z&R Management Company
Proposed Covenant Enforcement Policy Scope of Services.

Property Inspections

- Inspect every street in Peregrine at least twice a month for violations
- Re-inspect at least every 2 weeks to determine if violations have been corrected.

Violation Letters

- Review the format and wording of the letters once a year with the Covenant Compliance Committee
- The letters should be accompanied by a picture of the violation for, but not limited to, these types of violations:
 - Dead trees or dead limbs
 - Dead or overgrown shrubs blocking the sidewalks
 - Dead lawns or sections of lawn
 - Exposed irrigation
 - Weeds in rocks
 - Tree stakes that are no longer being used.
 - External house appearances including need for paint, garage door repair, and other obvious discrepancies inconsistent with Governing Documents.
- The first violation letter will be sent within 2 working days of the inspection.
- Pictures of the violation will be sent with the first and second letter.
- If the violation has not been corrected the second letter will be sent no later than 15 days after the first letter.
- Along with the second letter an email will be sent that:
 - Includes the contents of the second letter
 - Mentions that a hard copy letter has been mailed.
- If the violation has not been corrected after the second letter the third letter (Hearing Letter) will be sent no later than 15 days after the second letter.
- Respond to any resident call, email, letter, or any other resident communication no longer than 2 business days after receipt.

Reports

In addition to the current Manager's Reports (Activity & Lawn Care, Water Usage Report, Project Lists) the following reports will be made.

- Monthly report of the number of first violation letters sent
- Monthly report of the number of second violation letters sent
- Monthly report of the number of Hearing letters sent
- Monthly percentage of violations remedied after first letter
- Monthly percentage of violations remedied after second letter
- Each of the above monthly reports will show a trend of the year to year changes.

Architectural Review Committee

- Review the format and wording of the ARC rules every 2 years with the Covenant Compliance Committee
- Report number of ARC requests received each month
- Average time to approve ARC requests each month
- Number of ARC requests returned asking for more information each month.

Landscaping Committee Report – 7 Nov 18

MEMBERSHIP

Currently the Landscaping Committee has 4 members. Three volunteers were approved by the Board via ATWAM on 12 Apr 18.

Jim Richards – Chair

Joan Tucker – Resident of

Peregrine for 21 years

Tony Condon – Retired

Landscape Architect

Jon Gorski – Retired Real Estate Attorney

PRIORITIES

Recommend actions in conjunction with approved or potential landscaping projects

Design enhancements, procedural improvements, schedule changes

Monitor project execution and contractor performance

Ensure projects are being completed in accordance with written specifications Monitor irrigation procedures and explore opportunities to reduce irrigation costs

Understand entire irrigation system, report discrepancies for “real time” fixes

Recommend project prioritizations

Determine what projects will provide best use of funds expended

Recommend future landscaping projects to the HOA Board for inclusion in the multi-year plan

Solicit ideas and suggestions from the Peregrine community

ACTIVITIES AND MEETINGS

During the month of October, members of the Landscaping Committee have been busy preparing for 2019 activities.

Jon Gorski was instrumental in reviewing the first draft of the 2019 landscaping maintenance proposal and recommending changes. Jon and Jim Richards met with Gil Medina from ULS to

discuss recommended changes, which have been incorporated into the current version of the draft contract.

All team members have driven through Peregrine in order to prioritize landscape improvements and projects throughout Peregrine. Board members have also been involved in discussions and taken a tour through Peregrine to review suggested landscape activities for 2019.

A special “thank you” goes to Tony Condon who single-handedly modified the planting bed in front of the east entrance Peregrine sign. We had previously discovered the flowerbed in front of the sign was

completely misaligned. Further improvements are on the books to enhance this entry into the Peregrine neighborhood.

There have been three follow-on meetings with ULS concerning the 2019 landscape proposal. The efforts of the entire team have been well worth the effort to develop a clearly defined document. In addition to the proposal, a large-scale map of Peregrine defining all HOA common area responsibility has been created and is being updated as we gather new information.

Recommended projects for 2019 include:

1. Rejuvenation of the east side entrance to Orchard Valley Road to mirror the work done in 2018.
2. Mulch to rock conversion at the south entrance of Alpine Glen.
3. Mulch to rock conversion along W. Woodmen.
4. Repairs/preventive maintenance to the irrigation system along W. Woodmen.
5. Repair of neighborhood signage and pillars.
6. Rejuvenation of the traffic island located on West Kittridge.
7. Installation of a bench near the west entrance to Peregrine.
8. A xeriscape update at the upper(west) intersection of Edenderry and W. Woodmen.

The Landscaping Committee is compiling a list of projects to be completed over the period of the next few years. Water conservation, use of xeriscaping, and rejuvenation of tired looking landscaped areas will be at the forefront, all with the goal of keeping Peregrine beautiful and maintaining our property values throughout the neighborhood.

Jim Richards

Landscaping Committee Chair

**PMA HOA Safety and Security
PMA Board Report
November 6, 2018 (Updated)**

Committee Membership:

Dan Burich

Tom Farrell

Lindsay Fenton

Warren Peterson

Rich Poturalski (Chair)

The Committee met on October 25th. The following includes the results of that meeting and latest updates.

1. Turkey Trot Planning

The Safety and Security Committee conducted a review of the Turkey Trot planning on October 25th. An updated route map (attached) was provided and is now finalized. The Turkey Trot team indicates that safety vests have been procured to be worn by observers who will help monitor the event.

2. Peregrine Aware Alerts

One alert addressing gas station skimmers was broadcast to residents via Mailchimp. Of the 986 email that were sent with 506 individual emails uniquely opened. This open rate (51.3%) shows high community interest in this particular topic and the successful use of Peregrine Aware/Alerts.

3. Street light: Orchard Valley and Centennial—Status

The city has responded and indicated that the light will not be replaced until later in the year.

4. Crosswalk and 3-Way Stop: Orchard Valley Woodmen—Status

MS Kathleen Krager, manager of the city Traffic Engineering Department manager, indicates that the installation has been sent to the city operations department for implementation. The committee also sent a depiction of the intersection and the potential location of the crosswalks, which has been forward to the operations department. We anticipate completion within the next 30-45 days barring any weather-related delays.

5. Neighborhood Watch revitalization with the Block Captains: What, How

Lindsay Fenton will contact Carolyn Medley regarding this issue. Lindsay will also update a proposed Peregrine Life article for publication sometime in the ensuing months.

6. Advantage Security Patrols Agreement and Requirements (see attached email)

On October 30th, the PMA board president, Andy Bird, along with Safety and Security representatives Warren Peterson and Rich Poturalski, and Z&R's Derek Patterson met with Advantage Security Inc. (ASI) local representative, Perry Barr. The group discussed ASI's current contractual arrangement and the levels of types of services that ASI provides. Based on that session, a draft Statement of Services has been drafted and is in review. The results of the meeting will be discussed at the November 8th budget meeting. A draft Statement of Services is attached.

7. Next Peregrine Life Article

At this time, no additional articles are planned.

8. Other Items: Holiday Crime, Vandalism and Graffiti

The committee plans to issue a Peregrine Aware Alert during Thanksgiving week to increase resident awareness of the higher potential for front door package theft, mailbox tampering and car contents theft over the holidays. In addition, the alert will mention that residents may report graffiti via GoCoSprings, which typically results in a 24-hour or sooner response.

Rich Poturalski, Chair

PMA Safety and Security Committee

2 Attachments:

Turkey Trot Route Map

Draft ASI Statement of Services



STATEMENT OF SERVICES

Security Patrol Service in Support of the Peregrine Master Association (PMA) and Designated Sub- Associations November 2018 (V5 DRAFT)

To be performed by: Advantage

Security, Inc.

3595 E. Fountain Blvd, Suite 230 Colorado

Springs, Colorado 80910

719-330-9176

pbarr@advantagesecurityinc.com

www.advantagesecurityinc.com

To be performed for: Peregrine

Master Association,

c/o Z&R Property Management, Inc.

6015 Lehman Dr #205

Colorado Springs, CO 80918

(719) 594-0506

SERVICES TO BE PROVIDED

Advantage Security, Inc. shall provide the following:

1. **General.** Advantage Security shall conduct security street patrols as described below for all streets within the Peregrine Community, which includes Alpine Glen, The Sanctuary, The Village at Peregrine and La Bellezza.
2. **Approach.** Patrols shall be conducted by experienced, unarmed patrol officers using late model clearly marked vehicles with the latest in communications equipment, amber warning lights, and GPS capabilities to include state-of-the-art tracking and reporting system. The patrol service shall include the Silver Track capability to include GPS tagging and photos of noted activities. This data shall be available to the Z&R Property Management and the PMA representatives via the Advantage Security internet customer portal/website or similar internet-based capabilities.
3. **Schedule of Services.** Patrol services will be conducted five days a week for two hours, on an agreed to rolling schedule provided by the PMA through Z&R Property Management. The cost of these services will be as stated in the approved services agreement.

During holiday periods or other special circumstances, the patrol service schedule may be adjusted with the approval of the PMA and by agreement of Advantage Security, Inc.

- 4. Deterrence.** In addition to security patrols as described above, security patrol vehicles may be requested to park in specific areas with their amber lights flashing to deter unwanted or suspicious activities. This arrangement will be coordinated via Z&R Property Management.
- 5. Response to Confrontation.** Security patrols shall observe and report. They are strictly discouraged from any form of confrontation in the execution of patrol duties.
- 6. Logs and Reports.** The patrol shall include written reports (logs) indicating any unauthorized overnight parking, trespassing, disorderly conduct, acts of vandalism, graffiti, or other suspicious activity. If a perceived threat is observed, authorities will be immediately contacted. PMA designated emergency contacts shall also be notified.
- 7. Overnight Parking.** The patrol shall tag vehicles parked on Peregrine neighborhood streets between 11 pm and 6 am. This includes the option for the patrol officer to place a "ticket" under the vehicle windshield wiper. In the case of a persistent offender, patrol officers shall apply a special adhesive sticker on the windshield. This information shall be included in the patrol log.
- 8. Patrol Cars and the Use of Warning (Amber) Lights.** Colorado Springs City Code does not impose any restrictions against the use of amber-colored lights.
- 9. Agreement Modifications.** During the course of these services, certain modifications to the above to include updates, changes, or clarifications, may be warranted. All modifications will be reviewed and approved by the Peregrine Master Association and coordinated with Advantage Security through Z&R Property Management for mutual acceptance.
- 10. Quarterly Reviews.** The PMA in coordination with Z&R and Advantage Security will conduct quarterly reviews focused on significant patrol events and safety and security concerns that may require an adjustment to patrol schedules or services.

Turkey Trot

- Routes and start have been set
- City & police have been contacted and are happy with the routes etc. We do not require a permit as we are not using a park, having music and or serving alcohol.
- Prizes have been purchased
- Turkey outfit is on its way!
- 6 signs have been ordered should be received by the 6th November
- Signup Genius has been issued for help with water, water station
- 10 Safety vests have been purchased
- Jake Thornally an AFA cadet is helping me in any way I request along with Kim Sannes
- Monies spent so far-

Signs	\$230.33
Safety Vests	\$53.36
Prizes	\$60.48
Turkey Outfit	\$54.65
Total	\$405.94

Holiday Party

- Party is 2-4 p.m. Dec 15th, Community room Fire Station 18
- We have the room from 12 to allow for decorating and have full use of the tables and chairs in their storage room.
- I have reached out to several people locally to see if they would be interested in acting as Santa Claus. I checked with the Fire department, as all members that will be on duty, they are not able to play the role
- I am currently waiting on hearing from one young lady to see if she would be willing to act as the second elf. This would allow me to purchase the elf outfits
- Working on the Santa Claus outfit currently
- We will be serving cookies, candy canes, water and Capri Suns due to food and drink restrictions.
- I will have the decorations from my neighbor next week
- I will be issuing information to the community shortly, including that all parents must have a wrapped present to be given to the children