

The Peregrine Master Association, Inc.

Board of Directors Meeting Minutes

Location: 2520 Sierra Oak Drive

December 1, 2022

Mrs. Petersen called the meeting to order at 4:00 p.m. Present were:

Kristen Petersen	President
Michelle McArthur	Vice President
David Fulton	Treasurer
Steve Garcia	Director at Large
Jack Greenfield	Director at Large
Brad Helton	Director at Large
Tom Keating	Director at Large

After a discussion of Board position duties and responsibilities, the following individuals were elected to the following positions for 2023:

<u>Name</u>	<u>Office</u>	<u>Term Expiration</u>
Kristen Petersen	President	2023
Michelle McArthur	Vice President	2024
Tom Keating	Secretary	2025
David Fulton	Treasurer	2023
Steve Garcia	Director at Large	2023
Brad Helton	Director at Large	2023
Jack Greenfield	Director at Large	2025

<u>Name</u>	<u>Committee</u>
Kristen Petersen	Liaison for all Committees
Michelle McArthur	Community Events Lead
Steve Garcia	Safety & Security Lead
Brad Helton	Landscaping Lead
Jack Greenfield	Covenant Compliance Lead

The group agreed that Michelle would have a community events backup member from the Board for each event in 2023. This will reduce the stress of this position.

The group agreed that communications would be a separate position from the Secretary role. This is due to the time it takes to complete the entire communications role.

It was determined that the newsletter would be produced every other month for distribution in the usual formats.

The following individuals will be responsible for the following communications duties:

Kristen Petersen	Facebook
David Fulton	Website Updates/coordination
Steve Garcia	MailChimp
Brad Helton	Newsletter Lead

(all board members contribute articles to the newsletter, with the lead coordinating this effort and preparing/sending the document).

The Board will have a work session in January to establish priorities for 2023 and review activities and events of 2022.

There being no further business, the meeting was adjourned at 5:00 p.m.

Tom Keating
Secretary